

**TOWN OF VERMONT PLAN COMMISSION MEETING  
Monday, February 24, 2020 – 7:00 P.M.**

**Call to order and posting certification**

The meeting was called to order at 7:00 p.m. by Doug Meier. The meeting was properly noticed: posted at the front door of Town Hall, posted on the town website, emailed to the online subscribers and published in the Mount Horeb Mail and Star News.

Present: Doug Meier, Dean Bossenbroek, Jim Elleson, Scott Moe, Judy Robb, Diane Anderson  
Absent: Todd Culliton,

**Approval of agenda**

Judy moved and Dean seconded a motion to approve the agenda. Motion carried 6-0.

**Approval of January meeting minutes**

Jim moved and Judy seconded a motion to approve the January meeting minutes. Motion carried 6-0.

**Public Input/General Comments**

David Stanfield handed out a schedule of Energy Action workshops at Wisconsin Heights Middle/High School for Dane County to present its climate action plan.

**Driveway approval – 10326 Bell Road – Janelle Dyreson – constructing a new pole barn – Possible recommendation to Board**

- Pretty straight forward
- 75 feet driveway
- Building envelope was staked out

Scott moved and Judy seconded a motion to approve the driveway application. Motion carried 6-0.

**Zoning change, driveway and homesite approval – 3265 Bergum Road – Kameyt, LLC - Possible recommendation to Board**

- Rezoning RM-16 to FP1
- Could rezone to FP35 as it is contiguous to a larger parcel zoned FP35
- Zoning of FP35 appears to be cleaner down the road
- Extending driveway from existing driveway off Bergum Road
- Stay under 20,000 sq. ft. of impervious
- Going through line of pines would be less disruptive
- Want to keep runoff water from going into existing house
- Side slope at beginning of drive is at maximum of 30 percent
- Will put a retaining wall in where they are cutting into the hill
- Driveway slope is at maximum of 13 percent

- Could lengthen the driveway to get less slope but then would disturb more than 20,000 sq. ft. impervious surface
- Excess dirt will be moved offsite
- Need the cross sections and side slope cross sections every 50 feet
- Submit to Diane and will approve at next meeting
- Working under rooftop protection of 28'
- Pool house is connected to the house with an underground walkway
- Pool house has no kitchen area so is not considered an accessory dwelling unit
- All looks good and once we get the cross sections, we should be able to approve

**Zoning Change, driveway and home site approval – 4012 County Highway JJ – Patricia Roberts – 4 lots, Possible recommendation to Board**

West driveway

- No slope issues
- Not adding additional impervious to get to 20,000 sq. ft.

Scott moved and Judy seconded a motion to approve the west driveway. Motion carried 6-0.

Rezone of Lot 2

- 5.0 acres from FP35 to RR4

Jim moved and Judy seconded a motion to approve the rezone of Lot 2. Motion carried 6-0.

Building envelope, lot 2

- Building is in the Ridgetop Protection area
- Driveway on existing driveway just approved
- Building envelope has been pulled back from County JJ

Scott moved and Dean seconded a motion to approve the building envelope. Motion carried 6-0.

East Driveway

- Proposed driveway goes behind machine shed
- Easement agreement is on file for Lynch driveway

Jim moved and Judy seconded a motion to approve the driveway application. Motion carried 6-0.

Rezone of Lot 4

- 7.06 acres from FP35 to RR4

Judy moved and Scott seconded a motion to approve the rezone of lot 4. Motion carried 6-0.

Building envelope, lot 4

- Building is in the Ridgetop Protection area
- Building envelope has been pulled further back from County JJ

Scott moved and Dean seconded a motion to approve the building envelop. Motion carried 6-0.

### **Driveway and outstanding permits review, Procedural**

Brad Anderson driveway needs inspection.

### **Land Use Intent Application form and general website update, Procedural**

- Reviewed Land Use Intent Form and Land Use Application Checklist and made suggestions for changes
- Judy will make small administrative changes to the LUIF
- Website has links that do not work – Judy will fix

### **Agenda items for next meeting**

Kameyt, LLC  
Driveway & field roads  
Land Use website review  
List of fees from Tracy

### **Next meeting date**

March 23, 2020.

### **Adjournment**

Scott moved and Dean seconded a motion to adjourn. Motion carried 6-0. Meeting adjourned at 9:24 p.m.